



Muscular Dystrophy
New Zealand

Provisional Minutes of the 61st Annual General Meeting of the Muscular Dystrophy Association of New Zealand (Inc.)

Held Friday 24th April 2020, 3.00pm online via Zoom Meeting

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| Attendees: | Trevor Jenkin (Chairperson), Tristram Ingham, Bernadette Ingham, Joy Jenkin, Andrew Willetts, Scott Boyle, Helen Melrose, Peter van Vroonhoven, Peter Tegg, Andrew Willetts, Matthew Willetts, Roedeem Atkinson, Denise Ganley, Richard Roxburgh, Helen Melrose, Andrea McMillan, Raymond Mok, John and Lyn Hawkins, Raewyn Hodgson, Yaz Dolbel-Neville, Anna Davis and Urmit Patel. |
| Apologies: | Katie Noble, Judy Whitcombe, John Bolton, Mike & Debbie Schneider, Doris Hanham and Patricia Ingham. |
| Present: | Brian Hadley (MDANZ Accountant & Business Manager), Miriam Rodrigues (Programme & Service Advisor), Vivienne Fitzgerald (Southern Regions Co-ordinator), Dympna Mulroy (Fieldworker Practice Leader). |
| Minutes: | Natalie Foote |
| Mihi: | Tristram Ingham |

1. Acknowledgements & Apologies:

Trevor Jenkin acknowledged the Members present and by video/audio conference.

That the Meeting accept the apologies of the following members for the 2020 AGM (members with apologies).

Moved: Trevor Jenkin

Seconded: Peter Tegg

Agreed/Carried

2. Minutes of previous AGM:

The minutes of the Annual General Meeting of Friday 26th April 2019 were accepted as a true and accurate record.

Moved: Andrew Willetts

Seconded: Scott Boyle

Agreed/Carried

3. Chairperson's Report:

Trevor Jenkin presented his Chairperson's Report and noted the highlights as;

- Promoting access to new treatments for SMA and other neuromuscular conditions has been a strong focus for 2019, and we look forward to continued collaborations in this space.
- The 60th Jubilee in August 2019 celebrating our 60th anniversary as an Incorporated Society with an Education Seminar and 60th Jubilee event held to celebrate the milestone.
- The Association invested heavily into membership services with a one-off grant to branches for fieldwork service.
- Despite it being yet another tough year economically, we still achieved our fundraising targets

Move that the Chairperson's report be accepted.

Moved: Helen Melrose

Seconded: Peter van Vroonhoven

Agreed/Carried

5. Financial Accounts for 2019:

Brian Hadley presented the draft financial accounts subject to final audit for the year ended 31st December 2019. Brian noted that the Parent accounts show a net revenue of \$185,981 which was an excellent year. This was down to a strong number of valued bequests, donations and grants and an extremely positive turn-around performance from the Central Region Branch. In 2019, there was a loss of \$47k as a group compared to a surplus this year proving a much stronger performance. Brian advised that the figures were before the Covid-19 crisis hit and long term this would see an effect on fundraising. Brian noted that in the short term, there were term deposits and savings available to see the Association through the crisis.

Tristram Ingham noted that the strong performance was also down to the saving of no Chief Executive salary as Trevor Jenkin was covering the role pro bono.

Brian invited questions from the floor and a question was raised regarding the dollar amount of bequests. Brian noted the income for bequests was \$197k for National and \$220k for the group.

Brian advised that once the financials are audited, a Special General Meeting will be called to ratify the financials. The Audited accounts will be circulated, along with the Annual Report, upon completion.

6. National Election Outcome:

a. Rangitahi Representative

No nominations were received for the position, so this remains vacant. The National Office would work with the Fieldworkers to find a suitable applicant.

Trevor Jenkin expressed his appreciation to Scott Boyle, exiting Rangitahi Representative, for his work in the role.

b. National Councillors

Due to the resignation of Jan Daly and Brent Walker, and two Councillor-at-Large position terms ending, four National Councillor positions were up for election. Trevor Jenkin confirmed that the nominations for the position of Councillor-at-Large, National Council were Anna Davies, Doris Hanham, Scott Boyle and Yaz Dolbel-Neville.

Resolution to elect the nominated National Councillors:

That, under §12 of the National Constitution, the Meeting note the unopposed appointments of Anna Davies, Doris Hanham, Scott Boyle and Yaz Dolbel-Neville to the positions of Councillor-at-Large.

Moved: Trevor Jenkin

Seconded: Joy Jenkin

Agreed/Carried

7. Appointment of Auditor:

The Finance Committee has discussed at length the implications of changing auditors and a recommendation was made for RSM to be reappointed as the 2020 Auditor.

Move that RSM be reappointed as financial auditor for 2020 year-end accounts.

Moved: Andrew Willetts

Seconded: Peter Tegg

Agreed/Carried

8. National Council Remuneration:

Trevor Jenkin tabled a resolution to set National Council Remuneration:

That the Meeting set National Council remuneration at an honorarium rate of \$0 per annum, plus reasonable expenses, for 2020.

Notwithstanding the above, National Councillors shall be entitled to receive meeting fees and expenses from external agencies in the course of representing MDANZ on external committees.

Moved: Trevor Jenkin

Seconded: Bernadette Ingham

Agreed/Carried

9. Other Business:

b. Life-Membership

Trevor Jenkin tabled the following submissions of Life Membership within MDANZ:

- Raewyn Hodgson
- Alan Hodgson
- Andrea McMillan
- Lew Pulman
- Andrea Clive
- Bernadette Ingham
- Tristram Ingham
- Joy Dowsett
- Graeme Dowsett
- Dion Ponga

That, under §8.3.4 of the National Constitution, the Meeting confer the following Life Memberships: Raewyn Hodgson, Alan Hodgson, Andrea McMillan, Lew Pulman, Andrea Clive, Bernadette Ingham, Tristram Ingham, Joy Dowsett, Graeme Dowsett and Dion Ponga.

Moved: Yaz Dolbel-Neville

Seconded: Joy Jenkin

Carried

Abstained from voting: Richard Roxburgh, Bernadette Ingham, Tristram Ingham, Raewyn Hodgson and Andrea McMillan.

10. General Business

Trevor Jenkin took questions from the floor.

Richard Roxburgh brought up a matter regarding the funding of the MDANZ Registry. Richard noted that the Richdale Trust funded the creation of the Neuromuscular Research Foundation Trust (NRFT) which in turn funded the MDANZ Registry each year. In 2019, MDANZ decided to take the costs of the registry on as an operational expense as the Registry was seen to be research infrastructure rather than research itself. MDANZ were still funding the registry however to a lesser extent than the NRFT did. Trevor Jenkin, on behalf of the National Council, reiterated the importance of the Registry to the membership and that MDANZ would support the Registry as much as possible within budget constraints.

The AGM concluded at 4.00pm.