



Muscular Dystrophy New Zealand

15 February 2018

Kia ora koutou, warm greetings to you.

Re; Nomination Process for the 2018 election of the National Council

In accordance with the Constitution of the Muscular Dystrophy Association of New Zealand Incorporated (MDANZ), we are now seeking nominations from members who have an interest in serving on the National Council for a two year term. This is a vital role for the organisation and the nomination process is outlined below.

Nominations are being called for the following positions:

- Rangatahi Representative
- Two Councillors to be elected at large

The two year term of office will start from the close of the Annual General Meeting (AGM) on Friday 20th April. The first meeting of the National Council is scheduled for the following day, Saturday 21st April 2018. Both meetings will take place at the National Office in Auckland.

Details of current position holders

Rangatahi Representative:

- Olivia Shivas, Northern Branch member; is standing down following her two year term and is not available to be nominated for a further term.

Councillors at large:

- Andrea McMillan, Southern Branch member; is standing down following six years of service and is not available to be nominated for a further two year term.
- Brent Walker, Northern Branch member; was appointed for a one year term in April 2017 to fill a casual vacancy and is available to be nominated for a further two year term.

Nomination and election processes

Nominees must meet the eligibility requirements set out in Clauses 11.4 and 11.5 of the MDANZ constitution. These requirements are attached as an appendix to this letter.

If there are not enough nominations received to fill the vacancies, nominations will be called for at the 2018AGM. If there are more nominations received than the number of vacant positions available, then a voting ballot will be held under the rules set out in Clause 12 of the MDANZ Constitution.

419 Church Street East, Penrose, Auckland 1642 | P O Box 12063, Penrose, Auckland 1061
0800 800 337 | info@mda.org.nz | www.mda.org.nz



Muscular Dystrophy
New Zealand

Nomination forms

Nominations must be completed on the official form. We ask that you please attach some information about yourself to accompany the nomination, such as relevant experience and what interests you about becoming involved in the governance of a nationwide, non-profit organisation. This information should be around 250 words and will be used to inform members about nominees, (please note that we may edit information supplied).

You will need to return completed nomination forms, by **4.00 pm on Tuesday 13th March 2018** by one of the following means:

- **Post:** to the Chief Executive, Muscular Dystrophy Association of New Zealand, PO Box 12063, Penrose, Auckland 1642
- **Email:** to ronelle@mda.org.nz
- **Fax:** to 09 815 7260
- **Hand delivery:** to the National Office, 419 Church Street East, Penrose, Auckland

Please note that the Nominee, Proposer and Secunder must all be current members of MDANZ at the date of nomination and will need to provide their membership number. Failure to meet these requirements may disqualify the nomination. Your membership number is located at the top of this letter. If you need any assistance, please email info@mda.org.nz or phone 0800 800 337 and one of our team will be happy to assist you.

We have tried to manage our costs by emailing and/or only posting information to one member of a household. Please do share this information with others in your whānau.

Ngā mihi nui

Ronelle Baker
Chief Executive



Appendix A: Eligibility Requirements

To be eligible for election to the National Council candidates must meet the following eligibility criteria, as set out in Clauses 11.4 and 11.5 of the MDA constitution:

- 11.3.1 To be elected as a member of the National Council, a person must:
 - 11.3.2 as at the closing date for nominations for the relevant election, be recorded in the Association's Register of Members; and
 - 11.3.3 meet the eligibility requirements for being an officer of a charitable entity under the Charities Act 2005; and
 - 11.3.4 in the case of the Young (Rangatahi) Representative be between the ages of 16 and 25 as at the closing date for nominations for the relevant election.
- 11.4 A member of the National Council shall not be or have been an employee of any Branch or the Association or a labour-only contractor to any Branch or the Association, or have been engaged in any unresolved employment or other proceedings against any Branch or the Association, within the last twelve (12) months prior to the date on which the vote is to be cast in connection with that person's appointment.
- 11.5

Requirements for being an officer of a charitable entity under the Charities Act 2005

To qualify as an officer under the Charities Act an officer must not be:

- an undischarged bankrupt
- under the age of 16 years
- convicted of a crime involving dishonesty (section 2(1) of the *Crimes Act 1961*) and sentenced within the last 7 years
- prohibited from being a director or promoter of, or being concerned or taking part in the management of, an incorporated or unincorporated body under the *Companies Act 1993*, the *Securities Act 1978*, the *Securities Markets Act 1988*, or the *Takeovers Act 1993*
- disqualified by the Charities Commission under section 31(4) of the *Charities Act 2005*
- subject to a property order made under the *Protection of Personal and Property Rights Act 1988*, or have their property managed by a trustee corporation under section 32 of that Act (*this relates to people who are not fully able to manage their affairs*)
- disqualified from being an officer under the rules of their charity